

CITY OF MANSFIELD

*104 South Wisteria
Mansfield, TX 76063
<http://www.mansfield-tx.gov>*



Meeting Minutes - Final

Wednesday, June 8, 2011

6:00 PM

Community Room

Mansfield Public Library Advisory Board

1. CALL TO ORDER

Called to order at 6:05 p.m., Suzonne Evans presiding.

Present: Bobby Quinten, Cindy Gray, Jan Knight, Kelly Campbell, Suzonne Evans and ex-officio member Paula Highfill.

Absent: Judy Lee, Sherri Chambers.

Staff present: City Librarian Steve Standefer, Youth Services Librarian Annette Weber, Community Services Director Shelly Lanners, recorder Dorothy McGuinness.

2. ADOPTION OF MINUTES

Minutes of the May 11, 2011 meeting adopted 5 – 0, motion by Bobby Quinten, second by Cindy Gray.

3. CITIZEN COMMENTS

None.

4. CITY LIBRARIAN'S REPORT

Friends of the Library update. Friends' president Paula Highfill invited Library Board members to make suggestions for next year's Mansfield Reads selection via an informal list maintained on the Friends website. Meanwhile, the selection committee will meet at the Library Tuesday July 14 at 5:00 p.m. to assign titles to members to read over the summer. The committee will reassemble in the fall to make a decision on next spring's book. Meanwhile, the Friends will be on hiatus for the summer and will come together again in the fall.

Polaris Automation Project. Mr. Standefer reported that the new Polaris automated management system is now live and functioning, though with some glitches that will be worked out over the next few weeks. There was discussion as some members had questions concerning operation of the system in their own personal circumstances, and were interested in some policy and procedural items relative to using the new system. Mr. Standefer encouraged Board members to go to the Library's website or come in to the Library to try it all out.

Summer Reading Club. Ms. Weber reported on Summer Reading Club activities, themed Dig Up a Good Book, for the coming summer. There will be a number of activities and prizes, all centered on reading, and offered to children of all ages, adults and families. The summer reading program began June 4 and will run through July 31.

5. OLD BUSINESS

Library Ordinance – review and discussion. Mr. Standefer reviewed what the library ordinance is and explained that, in view of possible changes in the library fee structure due to the consortium arrangement with Arlington, the city attorney had recommended a review and update of all of it. Previous, fees and charges had been set with a resolution appended to the ordinance, but Mr. Standefer was advised that they actually need to be part of the ordinance itself. To questions about library

policies, Mr. Standefer explained that the policy document is a separate entity and goes into more detail, where as the ordinance is the law that governs the library and is more general. Fees and charges are there due to their monetary nature and that the library is tax supported. He further explained that the ordinance is put in place by the City Council and all other policies, procedures and management of the library proceed from there.

The ordinance will go to the city attorney for legal review and then must pass muster with city management before going to Council for adoption. Mr. Standefer hopes to return it to the Board at the next meeting for their final review and input.

6. NEW BUSINESS

FY 2012 Budget – review and discussion. Mr. Standefer presented a summary of what should become the library's FY 2012 operating budget. He explained that he will have a final review of it with the city budget officer, make any adjustments there, and then bring it back to the Library Board for another look before it is incorporated in the overall city budget. FY 2012 will be very tight, but Mr. Standefer stated that funding will begin to improve by 2013. Meanwhile, membership in the new Arlington-Mansfield consortium, coupled with the creative abilities of the Mansfield library staff, will maximize what the library is able to do with the reduced amounts.

7. BOARD MEMBER COMMENTS

Members were complimentary of the language and wording in several places in the ordinance draft, but particularly with regard to the clarification of patron responsibility for library materials and resources. Members also shared what they have been reading in the Board Books segment of the meeting.

8. NEXT MEETING

Wednesday, July 13, 2011 at 6:00 pm.

9. ADJOURNMENT

Ms. Evans adjourned the meeting at 7:15 p.m.

CERTIFICATION

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, June 3, 2011, in accordance with City policy.

Steven R. Standefer, MLS
City Librarian